

Burton Community Association Trustees Meeting 14th July 2025 (follows General Committee meeting) at The Old House at Home PH

Present

George Hockin (Chair)(GH), Cynthia Walsh (CW), Lydia Thornton (LT), Trystan Hitchens (TH), Paula Coyle (PC), James Pearse (Treasurer)(JP) & Chris Bennett (Secretary)(CB)

1. Apologies for absence: Paul Hawkes (PH)
2. Notes of previous meeting on 18th March 2025

Approval was proposed by (PC) and seconded by (GH) – Minutes approved

3. Actions

Action			
13/10/21/2	PC & (JP)	Research banks to find an alternative account and suit our requirements	On-going
18/03/25/1	CB	Speak with Farm Shop owners to seek permission to host AGM	Completed
18/03/25/2	GH	Produce Annual Report for AGM	Completed
18/03/25/3	CB & JP	To meet on 12 th April and completed end of year accounts	Completed

Action Updates

Action 13/10/21/2 – (PC) reported ‘no update’ on this.

Action 18/03/25/1 – (CB) reported he had obtained permission from Farm shop owners to host the AGM on the 18th May 2025 at a cost of £25.

Action 18/03/25/2 – (GH) reported he had completed the Annual Report for 2024-25 which had been presented at the AGM on the 18th May, this was approved by trustees, (CB) confirmed he had submitted the report via the online portal of the Charity Commission

Action 18/03/25/3 – (CB) reported along with (JP) they had completed the end of year accounts for 2024-25, submitted to the external examiner who were happy to sign them off. The financial report was approved at the AGM on 18th May 2025. (CB)

confirmed he had submitted the financial report via the online portal of the Charity Commission

4. Treasurer's report – (JP) reported the bank account details for end of June 2025 is as follows:

Current overall balance = £9,618.44p

Restricted fund = £3,067.68p

Unrestricted fund = £6,550.76p

5. Health & Safety – No reports

6. BCA Corporate Matters – None to be discussed

7. Any other business: - None

Meeting closed – 9.05pm

Next meeting - Trustees – Tuesday 9th Sept 2025