

Burton Community Association General Committee Meeting on the 7th May 2024 (7.30pm) at The Old House at Home

Present

1. George Hockin (Chair)(GH), & Lydia Thornton (LT), Trystan Hitchens (TH) & Chris Bennett (Secretary)(CB)
2. Apologies for absence: James Pearse (Treasurer)(JP), Cynthia Walsh (CW), Paul Hawkes (PH) & Paula Coyle (PC)
3. Notes of previous meeting on 5th Mar 2024 – Proposed by (CB) and seconded by (GH) - Notes approved
4. Actions

Action			
03.09.18/7	CB	Look at the safety issues for residents following the recent road traffic collision on the triangle – raise this with newly formed Road Safety & Crime Prevention Group	On-going
11.11.19/8	PC	Liaise with JP & CB to produce job description documents for BCA Chair, Treasurer and Secretary.	On-going
24/01/23/7	PC	Research printing options and costs for the Burton cookbook	On-going
30/01/24/3	CB	Research sale prices of Christmas tree lights and report back.	On-going
30/01/24/4	CB	Contact Green Square Accord and notify them of the collapsed dry-stone wall adjacent to children's play area	On-going
05/03/24/1	CB	Seek advice from Play Inspections company regarding the compacted surface at the play area	On-going
05/03/24/2	CB	Research hire companies for costs to hire a portable generator for use at play area cleaning	Completed
05/03/24/3	CB	Submit pre-order form for 2025 play area safety inspection	Completed
05/03/24/4	GH	Respond to the speed limit changes consultation phase on behalf of BCA	Completed

Updates

Action 03.09.18/7 – (CB) asked for this to be covered under agenda item 7 for an update on the Council consultation process

Action 11.11.19/8 – (CB) reported no update on this.

Action 24/01/23/7 – (CB) asked for this to be covered under agenda item 8 below

Action 30/01/24/3 – (CB) reported this was still an on-going Action to be completed

Action 30/01/24/4 – (CB) reported he had been in further contact with Green Square Accord Housing and following a number of emails, the company had raised a work order for a visit by a member of staff. (CB) confirmed he had spoken to an employee during a site visit who confirmed he would be recommending the entire wall be dismantled and site cleared.

Action 05/03/24/1 – (CB) reported the latest play area safety inspection did comment on the overall soil compaction and the impact absorbing properties of the surface, in our case the plastic grass matting. The company have the facility to undertake testing with specialist portable equipment. At this stage (CB) has not made direct contact to enquire about this. The safety report only identifies this as a Low Risk item and should be monitored. Following a brief discussion, it was proposed we seek more information on methods to address the potential issue and of course costs. Action remains on-going

Action 05/03/24/2 – (CB) reported he had made enquiries with Murray Tool Hire, Yate regarding costs to hire a petrol generator. In brief daily hire is £32+ VAT and weekly hire is £64+ VAT. (CB) suggested we discuss further under AOB

Action 05/03/24/3 – (CB) confirmed he had sent the pre-order request form to the company for the 2025 inspection

Action 05/03/24/4 – (GH) reported he had sent a letter to Wiltshire Council regarding the speed limit changes consultation phase.

AGM Actions

(CB) also asked the trustees to bear in mind the Actions which came about from the AGM (as listed below)

Action			
14/09/21/1	CB	Offer first aid session to residents for children.	On-going
09/07/23/2	PC	Consider exploring additional ways to reduce speed within the village, to include chicanes, humps in the road and rumble strips. Resident Al Caie asked if any of the BCA Committee to take this project forward. Agreed to be	On-going

		discussed at next BCA meeting	
09/07/23/3	CB	(CW) requested plan to arrange a meeting of the Appearance Group and discuss some ideas.	On-going
09/07/23/5	CB	Seek ways to promoted BCA and encourage volunteers - raise this as an agenda item for the next BCA trustees meeting	On-going
09/07/23/6	CB	(PH) suggested we make better use of available funds with community ideas - raise this as an agenda item for next BCA trustees meeting.	On-going
09/07/23/8	TH	(via email) Amanda Read suggested we consider a 10 th anniversary event to celebrate the formation of the BCA - include this on the agenda for the next trustees meeting	On-going
09/07/23/9	CB	Seek ideas for ways in which we can support our more senior members of community - raise this point as an agenda item for the next BCA trustees meeting	On-going

Comments on the above Actions.

Action 14/09/21/1 – (CB) this remains on-going, no date had been arranged yet

Action 09/07/23/2 - (CB) asked for this to be discussed as part of the Council consultation phase of the village speed limit changes under AOB below.

Action 09/07/23/3 - (CB) reported a village ‘Tidy Up’ day took place on the 23rd March. A small number of residents took part in a general clean up on the main road, focussing on footpaths, weeding the verge and cutting back brambles/ivy. More dates will be organised later in the year

Action 09/07/23/5 – Not discussed at this meeting.

Action 09/07/23/6 – (CB) reported no updates on this

Action 09/07/23/8 – (TH) reported he had provisionally looked at hosting an event at the OHH on Sunday 19th May but had not progressed this with Connor. There were other factors which had prevented moving forward on this, so proposed we move this event to later in the year. Following a group discussion, it was agreed we consider the 7th July, which is prior to school holiday and doesn’t clash with other village events scheduled. All agreed this possible date should be checked with absent trustees and the OHH pub before any further action is taken.

Action 09/07/23/9 – (CB) asked for this to be discussed at future meeting when everyone is present.

5. Treasurer's report – (CB) reported on behalf of (JP) the current balance to the end of March is:

- Overall balance = £7,423p

6. Health & Safety – Nothing to report

7. Group updates:

a. Events - No additional events planned

b. Community Safety & Crime Prevention (CSCP) + CSW

- Update on Consultation Phase of Proposed Speed Limit Changes (CB) reported he had received an email response to our letter regarding trustee's comments on moving the speed limit beyond the play area. The email states the consultation phase has closed and all letters of objection/support will be considered in a report placed before the Cabinet Member for Highways Street Scene and Flooding. We will be contacted again when a decision has been made.

c. Village Appearance Group – No additional items

8. Report on other activities: -

- Update on Village Cookery Book – (GH) provided an update in the absence of (CW), who has now got the support of x4 residents to progress the project. Initial indications are they might be looking to incur production costs between £360-£500 for 100 copies. Further work is to be done by the group.

9. Any other business –

- Discuss play area clean-up – (CB) suggested the play area was in need of a good clean which would require volunteers to get the job done. We had a few options available to do the task:
 - Use an electric power washer(s) and ask for a nearby resident to allow connection (a small fee to be paid to cover cost of electric used) We would also need a water supply
 - Hire a portable generator to connect equipment
 - Hire a petrol driven power washer
 - Use an approved cleaning agent on the wooden structure(s)
 - The boundary fence would need another coat of preservative once cleaned.

As we have a number of absentee members it was agreed (CB) would email all BCA trustees for support and arrange a suitable time/date. Once we have trustee support, we could then extend to seek more volunteers from residents.

Action 07/05/24/1 – (CB) to email trustees for date(s) and support

Meeting closed 8.35pm

Next meeting – (tbd) 2024 – possibly the AGM