

Burton Community Association General Committee Meeting on the 5th March 2024 (7.30pm) at The Old House at Home

Present

George Hockin (Chair)(GH), Paul Hawkes (PH), Cynthia Walsh (CW), Paula Coyle (PC) & Chris Bennett (Secretary)(CB)

1. Apologies for absence: James Pearse (Treasurer)(JP), Lydia Thornton (LT) & Trystan Hitchens (TH)
2. Notes of previous meeting on 30th Jan 2024 – Proposed by (GH) and seconded by (PH) - Notes approved
3. Actions

Action			
03.09.18/7	CB	Look at the safety issues for residents following the recent road traffic collision on the triangle – raise this with newly formed Road Safety & Crime Prevention Group	On-going
11.11.19/8	PC	Liaise with JP & CB to produce job description documents for BCA Chair, Treasurer and Secretary.	On-going
24/01/23/7	PC	Research printing options and costs for the Burton cookbook	On-going
14/11/23/2	CW	Place recipe book material onto the BCA Shared Drive	Completed
14/11/23/4	CW	Speak with Farm shop for ideas and help regarding cook book recipes	On-going
30/01/24/1	CB	Produce a suitable zoned area map of the village to allocate a trustee to each one.	Completed
30/01/24/2	CB	Email village residents to identify interest to acquire a bird box.	Completed
30/01/24/3	CB	Research sale prices of Christmas tree lights and report back.	On-going
30/01/24/4	CB	Contact Green Square Accord and notify them of the collapsed dry-stone wall adjacent to children's play area	On-going

Updates

Action 03.09.18/7 – (CB) asked for this to be covered under agenda item AOB for an update on the Council consultation process

Action 11.11.19/8 – (CB) reported no update on this.

Action 24/01/23/7 – (CB) commented this would need to be dealt with when the recipe book had been progressed.

Action 14/11/23/2 – (CW) reported the recipes she had gathered from local residents had now been placed on the BCA Shared Drive. (CW) also acknowledged she had also seen the recipes provided by the Bugle newsletter under a separate folder. (CW) went on to suggest more recipes had been requested from sources within the village and she had spoken with other residents to seek help in design/production. This was still work in progress.

Action 14/11/23/4 – (CB) commented this Action was linked to 14/11/23/2 and the offer made by Niki Harris to provide additional material for the cook book.

Action 30/01/24/1 – (CB) reported he had produced a 'Zoned' plan of the village and circulated it to members prior to the meeting for comment. Members present supported the plan and the areas allocated to them. (CB) asked we await comments from the absent members and revisit at the next meeting for approval.

Action 30/01/24/2 – (CB) reported he had emailed residents for interest in acquiring a bird nesting box. We had a total of 13 boxes requests from 9 different homes, which had already been delivered. We had an additional 4 boxes available. (GH) & (CW) indicated an interest in having one. (PH) stated he obtained the wood at a very reasonable cost and would pass the receipt to (JP) in due course. Members present wished to pass on their thanks to (PH) for his time in producing the boxes.

Action 30/01/24/3 – (CB) reported this was an on-going Action to be completed

Action 30/01/24/4 – (CB) reported an email had been sent to Richard Stephens at Green Square Accord Housing and was awaiting a reply. (CB) will chase up if no response this week.

AGM Actions

(CB) also asked the trustees to bear in mind the Actions which came about from the AGM (as listed below)

Action			
14/09/21/1	CB	Offer first aid session to residents for children.	On-going
09/07/23/2	PC	Consider exploring additional ways to reduce speed within the village, to include chicanes, humps in the road and rumble strips. Resident Al Caie asked if any of the BCA Committee to take this project forward. Agreed to be discussed at next BCA meeting	On-going

09/07/23/3	CB	(CW) requested plan to arrange a meeting of the Appearance Group and discuss some ideas.	On-going
09/07/23/5	CB	Seek ways to promoted BCA and encourage volunteers - raise this as an agenda item for the next BCA trustees meeting	On-going
09/07/23/6	CB	(PH) suggested we make better use of available funds with community ideas - raise this as an agenda item for next BCA trustees meeting.	On-going
09/07/23/8	TH	(via email) Amanda Read suggested we consider a 10 th anniversary event to celebrate the formation of the BCA - include this on the agenda for the next trustees meeting	On-going
09/07/23/9	CB	Seek ideas for ways in which we can support our more senior members of community - raise this point as an agenda item for the next BCA trustees meeting	On-going

Comments on the above Actions.

Action 14/09/21/1 – (CB) this remains on-going, no date had been arranged yet

Action 09/07/23/2 - (CB) asked for this to be discussed as part of the Council consultation phase of the village speed limit changes under AOB below.

Action 09/07/23/3 - (CB) reported the date 23rd March had been suggested for a village 'Tidy Up' and he would send a village wide email nearer the date to encourage participation. Dependent upon weather, we may have to postpone until a suggested alternative date of 20th April

Action 09/07/23/5 – Not discussed at this meeting.

Action 09/07/23/6 – (CB) – In the absence of (JP) we had no updates on the previous suggestion to consider purchasing a sun shade/sail at the play area. Action remains on-going

Action 09/07/23/8 – (CB) suggested that in the absence of (TH) we consider some options to plan a suitable event to mark the 10th anniversary of the BCA. What type of event and when?
 (GH) agreed to meet up with (TH) and look at ideas for planning.

Action 09/07/23/9 – (CB) suggested this could be linked to Action 30/01/24/1 above. At present we had no additional suggestions forthcoming.

4. Treasurer's report – (CB) reported on behalf of (JP) the current balance to the end of February is:

- Overall balance = £7,747.81p
- Restricted = £4,315.31p
- Unrestricted = £3,432.50p

(GH) asked if we needed to move money to the defib account to cover renewable items? (CB) confirmed the pads were in date until 30th November 2024 and the battery was only purchased a couple of years ago and still ok.

(PC) asked if we had sufficient funds in the lottery fund to cover prize money payments? (CB) confirmed we had more than enough and the new lottery year begins in June when we would be asking residents to join/re-join the club.

5. Health & Safety – (GH) reported the road drainage gully at the junction of Toll Down Road and Edgecorner Lane was blocked and needed attention. (CB) confirmed he would contact NPC to Action.

6. Group updates:

a. Events

- 10th Anniversary of the BCA – Members present discussed possible options to mark the event, bearing in mind other village events already planned to avoid clash of dates, i.e., village fete & village BBQ. (CB) suggested it would be nice to hold an event whereby families/children would also be able to come along, so a daytime would be preferable. A general discussion took place and members thought a date in May could be an idea. All agreed the BCA should seek to provide some funding for catering and it be outsourced (in some form) to minimise need to seek usual help from volunteers. As above (GH) agreed to discuss with (TH)

b. Community Safety & Crime Prevention (CSCP) + CSW – (CB) reported the Speed Watch Team continues to deploy although they are a few members short at the moment. Details of monthly stats are now published within the Bugle newsletter. (CB) also went on to say the group were always looking for new members to join to increase numbers.

c. Village Appearance Group – Already covered under Action 09/07/23/3 above

7. Report on other activities: -

- Review the Play Area Safety Inspection Report – (CB) reported he has received the report from The Play Inspections Company which was done on the 29th Jan 2024. The report highlights a few areas which are deemed to be

either Very Low or Low Risk. A few of the metal moving parts are showing signs of wear and should be monitored for any further wear. All are within acceptable condition. There were also comments regarding the ground surface being heavily impacted due to weather and footfall in certain areas, made more difficult to resolve due to the plastic matting. The company has indicated they would be prepared to give advice/guidance on methods to improve the areas. (CB) went on to say the wooden equipment would need to be thoroughly cleaned to remove slippery algae once weather has improved. Members of the group had a short discussion and noted the comments, it was also suggested we could use the portable power washer. (CB) stated this piece of equipment is only for small areas as it had a battery pack and supply of water to the site is difficult to arrange. Suggestions included possibly hiring a contractor with equipment or to hire a commercial size power washer/generator to do the job.

Action 05/03/24/1 – (CB) to seek advice from Play Inspections Company regarding the ground work needed.

Action 05/03/24/2 – (CB) to research hire companies for equipment and report back with availability and costs.

- Approve advanced booking of 2025 Play Area Safety Inspection – (CB) reported he had received a provisional booking form for the next safety inspection in 2025 at a small increase in costs of £186. (CB) asked members present to approve this booking. All agreed to proceed with this.
Action 05/03/24/3 – (CB) to submit Repeat Order Form and book the inspection.
- Update on Village Cookery Book – (CB) indicated this had already been covered by (CW) under Action 14/11/23/2 above

8. Any other business –

- Council Consultation Process for Speed Limit changes – (CB) asked members to consider the Consultation document sent by Wiltshire Council regarding the impending speed limit variations around the village. (CB) also informed members he was aware other residents had individually sent comments and enquired as whether we should send personal comments or formulate a joint response to represent the BCA. Following a short discussion, it was agreed to produce a combined comment from the BCA to reflect the following views:
 - The change of speed limit within the proposed 20mph area is well received but queried the suggestion to start the limit on Nettleton Road 12 metres south of the junction with Church Hill. This distance would not include the children's play area entrance and farm opposite, which is considered very important for safety of children/parents using the facility. The Committee would wish this speed limit area be extended along Nettleton Road to a point beyond the play area/farm.

- In addition, was any consideration given to changing the 30mph on the main road (B4039) as a continuation of the 20mph zone? This concern is based on the evidence of a lack of street lighting on the main road, the area is used by school children/parents to wait for buses.
- The change of speed limit on Hillside (B4039) from 40mph to 30mph is also a positive move

Members agreed the additional comments should not delay the proposed work due to be undertaken and could be revisited if needed.

Action 05/03/24/4 – (GH) to send a BCA response to the consultation process.

- Road Surface Repairs – (CB) informed members the poor state of the main road at its junction with Toll Down Road had been reported to Wiltshire Council & Parish Council directly by a concerned resident. We await an update on this.
- BCA flow of information to the Bugle newsletter team – (CB) invited committee members to participate in providing updates/information to the Bugle newsletter. At the present time (CB) is the only member providing this and a change might be welcomed by readers.

Meeting closed 8.45pm

Next meeting – on 7th May 2024